

Subdivision Application

For Office Use Only:

Date Filed: _____

Fee: \$ _____

Docket #: _____

Triple S Planning Commission
501 Main Street, Courthouse, Suite 3
Shelbyville, Kentucky 40065

Telephone: (502) 633-1718 Fax: (502) 633-1709

www.shelbypz.com

Please type or print (blue or black ink)

Date: _____

Plat Type (check one): Minor Plat Preliminary Plat Final Plat Amendment Plat Agriculture Plat

Consolidation Plat Boundary Adjustment Plat Plat of Correction

Property Information:

Subdivision/Development Name: _____

Subdivision/Development Location: _____

Parent Tract Source of Title (Deed Book/Page #) ____/____ ____/____ ____/____ ____/____

Have any tracts or lots previously been subdivided from the Parent Tract? Yes No

If yes, please attach copies of all plats depicting the subdivisions that have occurred from the Parent Tract.

Total Acreage to be Subdivided: _____ Total Lots to be Created: _____

Property Owner Information:

Name: _____ Daytime Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Developer Information (if different from Owner):

Name: _____ Daytime Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Land Surveyor Information:

Name: _____ Daytime Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Engineer Information (if applicable):

Name: _____ Daytime Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Required Supporting Documentation

The following supporting documentation and fees must be submitted with the completed and signed application:

- 1. Thirteen (13) copies no larger than 18" x 24" & two (2) copies no larger than 11" x 17" of the plat.
- 2. Complete listing of all names and mailing address for all adjoining property owners within, contiguous to, and directly across the street. Adjacent property information shall be obtained from the PVA office.
- 3. Disclosure of ownership interest in the subject property (deed or purchase agreement).
- 4. Plat filing fee, nonrefundable, payable to Triple S Planning Commission (see Fee Schedule).

Property Owner Certification & Signature

I (We) affirm that the submitted plat was prepared at my (our) direction, and I (we) hereby consent to the proposed layout, and division. I (We) hereby agree to comply with all applicable Zoning and Subdivision Regulations, pay all applicable fees, and provide any and all requested information and copies. I (We) further understand that it is my (our) responsibility to obtain all certification signatures and record the approved plat in Shelby County Clerk's office within ninety (90) days of approval. I (We) further understand that if the plat is not recorded within ninety (90) days, the approval is void and not subject to recording. I (We) do hereby certify that the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (we) understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

Owner _____ Date _____

Owner _____ Date _____

The foregoing signatures constitute all of the property owners necessary to convey fee title or their legally constituted attorney-in-fact.

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Date Application Received : _____ Received by: _____

Filing Fee Paid: _____ Check #: _____ Cash

Current Zoning: _____

Applicable Zone Changes: Yes No Docket #: _____ Date: _____

Applicable Variance(s): Yes No Docket #: _____ Date: _____

Planning Commission Meeting Date: _____

Approved Disapproved Conditionally Approved

Conditions: _____

Date Recorded: _____ Plat Cabinet: _____ Slide Number: _____

Filing Deadlines & Meeting Dates

Triple S Planning Commission
 501 Main Street, Courthouse, Suite 3
 Shelbyville, Kentucky 40065
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2009

Effective January 1, 2009

Planning Commission

21—Day Deadline	14—Day Deadline	Meeting Date
December 29, 2008	January 6, 2009	January 20, 2009
January 26, 2009	February 3, 2009	February 17, 2009
February 23, 2009	March 3, 2009	March 17, 2009
March 30, 2009	April 7, 2009	April 21, 2009
April 27, 2009	May 5, 2009	May 19, 2009
May 22, 2009	June 2, 2009	June 16, 2009
June 29, 2009	July 7, 2009	July 21, 2009
July 27, 2009	August 4, 2009	August 18, 2009
August 31, 2009	September 1, 2009	September 15, 2009
September 28, 2009	October 6, 2009	October 20, 2009
October 26, 2009	November 3, 2009	November 17, 2009
November 30, 2009	December 1, 2009	December 15, 2009
December 28, 2009	January 5, 2010	January 19, 2010

Board of Adjustments & Appeals

Deadline	Meeting Date
January 12, 2009	January 29, 2009
February 9, 2009	February 26, 2009
March 9, 2009	March 26, 2009
April 13, 2009	April 30, 2009
May 11, 2009	May 28, 2009
June 8, 2009	June 25, 2009
July 13, 2009	July 30, 2009
August 10, 2009	August 27, 2009
September 7, 2009	September 24, 2009
October 12, 2009	October 29, 2009
November 16, 2009	December 3, 2009
Dec - NO MEETING -	Dec - NO MEETING -
January 11, 2010	January 28, 2010

21-Day Deadline for Filing:

- Zone Change Applications
- Planned Unit Development (PUD) Applications
- Preliminary Plat Applications
- All Other Plats w/Waivers Applications
- Development Plans w/ Waivers Applications

14-Day Deadline for Filing:

- Development Plans w/o Waivers Applications
- All Other Plats Applications
- Bond Release Request Applications

Deadline for Filing:

- Variance Applications
- Conditional Use Permit Applications
- Administrative Appeal Applications

Reminders:

- All filing deadlines are required to be submitted by 12:00 p.m. (noon) at the Commission Office on the deadline date listed above.
- Incomplete Applications will not be accepted.